



## POLICY SCRUTINY GROUP

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To: Councillors Seaton (Chair), K. Harris (Vice-Chair), Brookes, Hamilton, Hunt, Murphy, Paling, Parton, Shepherd and Smith (For attention)

All other members of the Council  
(For information)

You are requested to attend the meeting of the Policy Scrutiny Group to be held in Committee Room 2 - Council Offices on Tuesday, 5th February 2019 at 6.30 pm for the following business.

Chief Executive

Southfields  
Loughborough

28th January 2019

### AGENDA

1. APOLOGIES
2. MINUTES OF THE PREVIOUS MEETING 4 - 10  

The Group is asked to confirm as a correct record the minutes of the meeting held on 13th November 2018.
3. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS
4. DECLARATION OF THE PARTY WHIP

5. QUESTIONS UNDER SCRUTINY PROCEDURE 11.17

No questions were submitted.

6. PERFORMANCE SCRUTINY PANEL UPDATE

The Chair of the Performance Scrutiny Panel and the Head of Strategic Support will provide a verbal update on the current position regarding the work of the Performance Scrutiny Panel.

7. BUSINESS PLAN AND CORPORATE BUSINESS PLANNING PROCESS 11 - 45

A report of the Chief Executive, providing the Group with an overview of the corporate business planning process and informing the Group of the progress to date towards the development of the draft Corporate Business Plan 2019/20.

8. STRATEGIC AND PRIVATE SECTOR HOUSING SERVICES FEES AND CHARGES POLICY

A report of the Strategic and Private Sector Housing, enabling the Group to consider the fees and charges that the Strategic and Private Sector Housing Services can request for both statutory and non-statutory services, is to follow.

This report is being submitted to the Cabinet meeting on 14th February 2019, the agenda for which is due to be published on 1st February 2019.

9. REVIEW OF ZERO WASTE STRATEGY

A briefing will be provided by the Head of Cleansing and Open Spaces on the Government's Resources and Waste Strategy and the effect that this will have on the Council's Zero Waste Strategy.

10. PROGRESS WITH PANEL WORK 46

A report of the Head of Strategic Support, providing an update on the establishment and progress of scrutiny panels.

11. WORK PROGRAMME 47 - 62

A report of the Head of Strategic Support, enabling the Group to consider its work programme and propose to the Scrutiny Management Board any additions, deletions and amendments as appropriate.

For the Group's assistance, meeting dates for the remainder of the 2018/19 Council year have been set as follows:

9th April 2019.

## SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?
  
- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?